

Protocol for In-Kind Donations in Support of Athletics and Activities

Tolton Catholic will humbly and gratefully accept in-kind (tangible) donations in support of a specific fine arts program, athletic team or extracurricular club, and the value of any such donation is tax-deductible.

We do ask that prospective donors complete the following steps prior to purchasing/gifting an in-kind item:

- Consult with the coach, teacher, or faculty advisor to explore/confirm needs. An evolving “wish list” is available on Tolton Catholic’s main website for parents and friends of the school to consider.
- Contact the Advancement Director and AD to share giving intentions and develop agreed-upon “next steps” for acquiring/transferring the item(s).

This communication is necessary 1) to prevent overlap (for example, to ensure that steps haven’t already been made to purchase the item/equipment on behalf of the student organization); and 2) to ensure that contacts at all levels have a mutual understanding of exactly what is being donated and the timeline for said donation.

Cash donations are gratefully accepted as well to generally benefit specific programs or clubs. Donors are simply encouraged to alert the Advancement Office of their specific gift intentions before/at the time of donation, to ensure that the gift is processed & allocated according to their wishes. The administrative team will then utilize those funds to benefit the donor’s preferred program/organization, taking into account highest priority needs and greatest potential student impact.

Thanks for your support of Tolton Catholic programs!

Athletics & Activities Director – Gary Link
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VP/Advancement Director – Jill McIntosh
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